

Mariner's Valley Two Maintenance Association Board Meeting Minutes

May 21, 2024

Called to order at 6:36pm by Vice President Lonnie Bonds

Board members present: Lonnie Bonds, Jennifer Andersen, Brian Johnson, Bill Kern

1. Old Business

a. Board Officers for 2024-2025

i. Johnson moved to install the following slate of officers immediately, and for the coming fiscal year. The new slate of officers is:

1. Lonnie Bonds – President
2. Jennifer Andersen – Vice President
3. Brian Johnson – Treasurer
4. Bill Kern – Secretary

ii. Kern seconded. Unanimous

b. Treasurer's Role – Discussion on Load Balancing across Board Members

- i. Kern provided a spreadsheet of recurring and annual tasks sorted by Categories.
- ii. After discussion, board members identified areas each would be responsible for, and Kern will update the spreadsheet accordingly

c. Update to Admin/Bookkeeper Role & Compensation

- i. Kern provided an update following discussion with the current bookkeeper on scope of her duties and compensation. It was agreed to increase her scope to include regular monitoring and distribution of incoming postal mail and email. Accordingly, it was agreed to increase the monthly compensation from \$525/mo to \$700/mo plus GET.
- ii. Kern moved to accept the proposal, Johnson seconded, unanimously approved

2. New Business

a. Annual Tree Maintenance

- i. Past President Alexich had contacted Tika to schedule annual tree pruning on May 28, and prior to June (hurricane season). Bonds to follow-up and coordinate directly with Tika, and with Ultimate Innovations to ideally have each of the sprinkler heads in the middle row marked with flags

b. Annual Backflow Prevention Test

- i. Bonds to follow-up with the contractor to perform the annual backflow prevention test required by Board of Water Supply in June.

3. Adjournment

- a. At 7:00pm Johnson moved to adjourn the meeting, Andersen seconded. Unanimous.

Signature: William Kern

Date: 5/28/2024

William Kern – Board Secretary